

## MASTER OF SCIENCE in SOCIAL ENTREPRENEURSHIP (MSSE) APPLICATION CHECKLIST - SUMMER 2020

### Apply Online:

<https://usc.liaisoncas.com/applicant-ux/#/login>

### Application Deadlines

- **PRIORITY DEADLINE:** December 1, 2019
- **REGULAR DEADLINE:** March 1, 2020

### Application Requirements

- ✓ **A completed online application.**
  - Create your profile by clicking the “Create Account” box.
  - Complete the four sections of the application (**1. Personal Information 2. Academic History 3. Supporting Information 4. Program Materials**).
- ✓ **Four-year undergraduate degree, or equivalent.**
  - Applicants in the process of finishing an undergraduate degree may apply, with acceptance contingent on successful completion of the degree.
- ✓ **Official academic transcripts from the Registrar of the institution where courses were taken.**
  - You must submit records of all post-secondary educational institutions that you attended. Please list all colleges and universities you have attended (including any community college, study abroad term, summer enrollment or ESL studies), in chronological order, starting with the first institution after high school graduation.
  - Cannot find your institution? Select: “Can’t find your school?”
  - For students who completed their degrees outside the U.S., please check the [“Country Requirements” section](#) of the USC Graduate Admission site for country-specific requirements.
- ✓ **Essay answering the question: How will this degree help you to achieve your professional goals?**
  - Upload a Word document or PDF of your personal statement essay.
  - Essays should be a maximum of 300 words.
- ✓ **A professional résumé.**

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*your*  
business.

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✓ **One letter of recommendation.**

- Provide the name and contact information for your recommender. After you complete and save this section, an email request will be sent to the recommender on your behalf.
- Recommender must submit letter online by the application deadline.
- Letters of recommendation may be provided by a professor, direct supervisor, or equivalent.
- Letters should describe specific observations and examples of your leadership, teamwork, analytical skills, and personal qualities that make you a great candidate for the MSSE program.
- Letters must be received in order for the application to be considered complete.

✓ **Online interview: Information will be sent to you via email after the submission of the online application.**

- You will be asked to complete the online interview within one week of submitting the online application.

✓ **English Language Proficiency Requirements – TOEFL/IELTS (if applicable).**

✓ **Application fee: \$155.**

- For information about application fee waiver categories, please check the [“Fee Waivers” section](#) of the USC Graduate Admission site.

**After you submit your application and receive your 10-digit USC ID number:**

Request that a copy of all official transcripts be sent from all institutions directly to USC. You can use one of the following two methods to send your official transcripts to USC:

**Electronic transcripts**

Official electronic transcripts must be emailed directly from the college or university to the USC Office of Graduate Admissions at [etrans@usc.edu](mailto:etrans@usc.edu).

**Hard copy transcripts**

Hard copies of official transcripts from all post-secondary schools you have attended should be sent to the address provided below:

University of Southern California  
USC Office of Graduate Admissions  
3601 S. Flower Street, Rm. 112  
Los Angeles, CA 90089

Hard copy transcripts must arrive at USC in a sealed envelope from the institution. You may not send transcripts that have been previously opened.

For more information about transcript submission, please check the [“Transcript Requirements”](#) section of the USC Graduate Admission site.

**Questions?**