

ADMISSIONS CHECKLIST

APPLICATION DEADLINES

- Domestic Early Deadline – **December 1st**
International Final Deadline – **January 15th**
Domestic Final Deadline – **March 31st**

Applications are not reviewed until considered complete. An application is complete when all required official documents have been received. These documents include official transcripts, test scores and letters of recommendation. While applications must be submitted by the application deadline, we allow approximately two weeks after the deadline to receive all required documents.

Document Deadlines

- International - January 29
Domestic - April 14

Applications not complete by the deadline are not guaranteed for review. Please keep these deadlines in mind when scheduling your tests (GMAT, TOEFL, etc.) or mailing transcripts as it often takes some time for these items to reach our office.

APPLICATION

- Complete General Application**
- UPLOAD THE FOLLOWING:**
- Current Resume/CV**
- Personal Statement & Optional Scholarship Essay**
- Official or Unofficial Copies of ALL Transcripts** – You will need to send or upload an official copy of your transcripts to USC. To avoid a delay in processing, please wait to mail official transcript until after you have submitted your application. (International students must include the original language copy and an English translation sent directly from the university).
- Two (2) Letters of Recommendation**
- Test Scores**
 - GMAT/GRE** – This is waived for all students who attended all four (4) years at a U.S. University and received a cumulative GPA of 3.5 or above. No waiver necessary
 - TOEFL** – Exception is if the bachelor's degree is earned at a regionally accredited university located in the United States, or at an officially recognized university in another country where English is both the language of instruction and the only officially recognized language of the country. Please note that the entire program needs to have been completed in the qualifying country.
- Video** – This is required and is meant to be a personal introduction

AFTER APPLICATION SUBMISSION

Mail Official Transcripts to:

USC Office of Graduate Admission
3601 S. Flower St., Room 112
Los Angeles, CA 90089-0915

If sending electronic transcripts, reference here for instructions:

<http://gradadm.usc.edu/faqs/general-faqs/applying-to-usc/>

Allow 10-15 business days from the date of delivery for transcripts to be processed.