This Honor Code handbook was published with the assistance and support of:

The Leventhal School of Accounting at the University of Southern California is grateful for Ernst & Young LLP’s sincere concern with the quality of accounting education.
THE STUDENT HONOR SYSTEM of the Leventhal School of Accounting at the University of Southern California originated from a consolidation of student, faculty, and administrative convictions that a student honor code would significantly enhance the students’ preparation for entry into the professions to which they aspire. The Student Honor System was initiated at the request of the students and developed by the Honor Code Task Force, which comprised representatives of all existing Leventhal School of Accounting student organizations: The Student Liaison Board, Accounting Society, Beta Alpha Psi, and Women in Accounting. It was overwhelmingly ratified by student referendum in the Fall Semester of 1991 and subsequently approved by the Leventhal School of Accounting Faculty, the Dean of the Leventhal School of Accounting, the Dean of the Marshall School of Business, and the University. It became effective on August 30, 1993.

Our Student Honor Code is limited to academic integrity, ethical behavior, and intellectual honesty within the Leventhal School of Accounting; it does not extend to all areas of student conduct. We want among us in the Leventhal School of Accounting, and in the professions to which we aspire, those whose conduct respects and nurtures the ethical principles these institutions embrace and those who maintain the ideals of personal integrity, ethical behavior, and intellectual honesty.

We wish to impose on ourselves the highest ethical and moral standards. We wish to operate under a system that is proactive rather than reactive. Our Student Honor System seeks to create a culture that reinforces honorable conduct and rejects dishonorable conduct as unacceptable.

The Student Honor System is designed to allow students of the Leventhal School of Accounting a peer review process. The Student Honor System replaces the Office for Student Conduct in matters of academic integrity, ethical behavior, and intellectual honesty. The sanctions are designed to educate or remove from the Leventhal School of Accounting those who would violate the high standards of trust and integrity that are an integral part of the accounting profession. The objectives of the Code are to provide an academic community based on honor and to ensure that those who cannot or do not abide by our Student Honor Code are prohibited from continuing in the Leventhal School of Accounting (unless later reinstated by due process).

The Student Honor System of the Leventhal School of Accounting at the University of Southern California consists of three parts: the Student Honor Code, the Explanation of the Code, and the Student Honor System Procedures. The System draws heavily on the concepts of the honor systems of a number of distinguished universities. The architects of the Leventhal School of Accounting Student Honor System are particularly indebted to the University of Virginia and the University of Miami, whose honor systems provided insight and inspiration.
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PART I: THE STUDENT HONOR CODE OF THE LEVENTHAL SCHOOL OF ACCOUNTING

PERSONAL INTEGRITY, INTELLECTUAL HONESTY, and ethical conduct are the cornerstones of the professions for which students at the Leventhal School of Accounting prepare. Society demands the highest moral standards of its professions and expects the members of these professions to exercise consistent and unquestionable ethical behavior.

These same qualities are central to the processes of learning, participating in an academic community, and evaluating performance. Preservation of these qualities is a responsibility of all members of the academic community. There is no place in the professions or in the academic community for those who cannot or do not subscribe to the fundamental concept that no member of these communities shall take unfair advantage of any other member.

Adherence to the standards established by the Student Honor Code is a precondition to registration, enrollment, and participation in the Leventhal School of Accounting. Every student enrolled in a course offered by the Leventhal School of Accounting, whether or not pursuing a degree offered by the Leventhal School of Accounting, and every faculty member who accepts an assignment to teach a course offered by the Leventhal School of Accounting, agrees to be bound by the standards established by this Honor Code.

This Code places significant responsibilities on all concerned. The faculty are required to not only actively encourage the ideals on which this Code is based – personal integrity, intellectual honesty, and ethical behavior – but also to create an atmosphere that actively discourages dishonesty and unethical behavior. Faculty should take reasonable steps to help students to avoid temptation to commit violations of these ideals.

Faculty must also be aware that reporting of Honor Code violations is not a matter of personal choice but, rather, that failure to report such violations makes the faculty member a willing participant with the individual causing the violation in damaging the integrity of the Leventhal School of Accounting.

Students also have significant responsibilities under the Code. All students enrolled in courses offered by the Leventhal School of Accounting accept individual responsibility for creating and maintaining personal and academic environments in which integrity, honesty, and ethical behavior flourish. Students agree to abide by and accept the responsibility of understanding and upholding the provisions of the Honor Code. Actions such as academic fraud are in direct contravention of the principles of this Code and will not be tolerated by the students of the Leventhal School of Accounting.
Students also assume the significant responsibility of protecting the Code’s integrity. Each student, as a precondition of enrollment in courses offered by the Leventhal School of Accounting, agrees to abide by the Student Honor System and to enforce its principles. Each student willingly agrees to appear, testify, and participate in any Honor Code proceedings whenever requested. Any student believing that an Honor Code violation has occurred must report the act to the appropriate body.

The penalty for a violation of the Leventhal School of Accounting Student Honor Code is absolute. There are three penalties for a violation of the Leventhal School of Accounting. They are as follows:

**Major Penalty:** If a student is found, after due process, to have violated this Code, he or she will be prohibited from taking further courses offered by the Leventhal School of Accounting. If a student who has no further courses to complete for a Leventhal School of Accounting degree is found, after due process, to have violated this Code, he or she will be denied a Leventhal School of Accounting degree. Reinstatement is possible only as provided in Article XI of the Student Honor System.

**Moderate Penalty:** If a student is found, after due process, to have violated the Code, he or she may be subject to a one-semester suspension from the Leventhal School of Accounting, during which no courses leading to a Leventhal degree may be taken. The suspension shall apply only to a Fall or Spring semester, unless the student will finish his or her degree over the summer, in which case the suspension will than apply to the summer session.

**Minor Penalty:** If a student is found, after due process, to have violated this Code, he or she may be subject to one or more of the following: a) The student will be placed on probationary status and any further violations will result in the major penalty; b) The student shall submit an essay to the Oversight Committee discussing the nature of the violation. This essay shall be accepted by the Oversight Committee only when they feel the student has a clear understanding of the issue. Failure to submit the paper prior to graduation is a violation of the Honor Code and will result in the major penalty; c) The student shall provide twenty-five hours of volunteer service to the Leventhal School of Accounting under the supervision of the Administrative Coordinator. Failure to complete the required hours prior to graduation is a violation of the honor Code and will result in the major penalty.

A Leventhal School of Accounting Student Honor System penalty does not preclude the University from imposing additional sanctions.
ARTICLE I: PURPOSE

THE STUDENT HONOR CODE is established to encourage personal integrity, intellectual honesty, and consistent ethical behavior within the Leventhal School of Accounting, to protect the academic integrity of the Leventhal School of Accounting, and to create an atmosphere that fosters fair classroom competition. The Honor Code provides a standard of behavior that promotes a spirit of community conducive to mutual trust among students. Acts of scholastic dishonesty cannot be tolerated in any professional school that is preparing its students for professions of which society demands the highest ethical and moral standards. Students who cannot or do not adhere to standards ensuring (1) no student has an unfair advantage over, and competes equally with, all other students; (2) each student has a right to have his or her word taken at face value; and (3) each student has a right to keep his or her possessions, will be prohibited from taking further courses offered by the Leventhal School of Accounting.

ARTICLE II: JURISDICTION

ALL STUDENTS ENROLLED in upper division and graduate courses required for a degree in Accounting and offered by the Leventhal School of Accounting (Bachelor of Science in Accounting, Master of Accounting, and Master of Business Taxation Programs), with the exception of BUAD 305X (Abridged version of BUAD 250AB for Transfer Students), GSBA 510 (for MBA students), and GSBA 518 (for MBA students) are subject to the Code. Violations of academic integrity in the excepted classes shall be the responsibility of the University Office for Student Conduct.
ARTICLE III: HONOR CODE VIOLATIONS

A STUDENT HONOR CODE violation is any act that violates the academic integrity of the Leventhal School of Accounting, the toleration of which would be inconsistent with the ideals of the Leventhal School of Accounting and its students. The commission of the act must be proven in accordance with the standards provided in this Code.

The term academic integrity as used in this Student Honor System encompasses all forms of scholastic dishonesty whether related to a written or oral examination, a thesis, a case analysis, a term paper, or any other academic undertaking. Scholastic dishonesty includes all forms of cheating, unauthorized collaboration, plagiarism, collusion, multiple submissions, falsification or misrepresentation of research data, representing the work of another as one’s own, lying to an instructor or administrator regarding academic matters within the Leventhal School of Accounting, and stealing academic materials which denies other students access to the same.

Violations of the Honor Code also include but are not limited to:

a. attempting or agreeing to commit, or assisting in or facilitating the commission of, any violations of the Student Honor Code;

b. contributing examination or assignment materials that are not in the public domain to the files of student organizations or the use of such materials to complete assignments;

c. willfully destroying or appropriating materials so as to deny other students access to them;

d. failing to keep information about investigations or hearings confidential;

e. supplying false information to the Honor Council;

f. failing to inform the Honor Council of violations known to have been committed; and

g. accusing another student of a violation of the Honor Code in bad faith.

It is not feasible to specify in detail every type of conduct that may constitute a violation of the Honor Code. A student should be guided by the purposes of the Code as delineated in Article I above. Where necessary, a student should consult with an Honor Council member and, if appropriate, should seek to clarify what the instructor regards as proper academic conduct.
ARTICLE IV: FACULTY RESPONSIBILITIES

THE FACULTY PLAYS a major role in the success or failure of an honor code. All faculty members should carefully specify the conditions under which assigned work is to be completed. Further, each faculty member shall review the responsibilities of students and faculty under the Student Honor Code at the beginning of each semester in each of his or her classes. All apparent violations of the Student Honor Code shall be reported to the Honor Council by the faculty member who has reason to believe that a violation has occurred.

ARTICLE V: STUDENT RESPONSIBILITIES

ALL STUDENTS ARE RESPONSIBLE for reading, understanding, and complying with the Student Honor System. All students will be required to read and sign an Honor Code pledge upon taking their first course offered by the Leventhal School of Accounting. The absence of a signed pledge, however, does not free a student from the standards established by the Honor Code.

A signed pledge to conform to the standards of the Student Honor Code will be required at the beginning of each semester and as a part of every examination within the Leventhal School of Accounting to remind students of their responsibility to uphold the Student Honor Code. Such pledge will take the form “I pledge my honor that I have not violated the Honor Code in this examination.” The absence of a signed pledge does not free a student from the standards set by the Honor Code.

The underlying concept of the Student Honor Code is individual responsibility. This concept implies that the Honor Code will be administered and enforced by all students of the Leventhal School of Accounting. Each student as a precondition to registration, enrollment, or participation in courses offered by the Leventhal School of Accounting agrees to be bound by this system. It also requires that any student believing a breach of the Honor Code may have been committed promptly file a complaint with the Administrative Coordinator of the Honor Council.
ARTICLE VI: VOLUNTARY ADMISSION

A STUDENT WHO has committed an undiscovered Student Honor Code violation and who voluntarily admits to such a violation shall not be charged with a violation of the Leventhal School of Accounting Honor Code, provided that the student informs an Honor Council member, in person, of such violation; informs the faculty member or administrator concerned; and also provided that the admission is made prior to the student’s being confronted concerning the violation.

After informing an Honor Council member of such violation, the student must, within five business days, file a written and signed statement with the Administrative Coordinator of the Honor Council fully acknowledging any and all Honor Code violations associated with such act. A clause attesting that the student admitted to such act prior to being approached by anyone concerning the act must also be included in the statement.

The privilege of voluntary admission is allowed to each student one time only. Such an admission will preclude the penalty of dismissal from the Leventhal School of Accounting. An admission does not prohibit the faculty from assessing appropriate academic penalties regarding such an act.
PART III: THE STUDENT HONOR SYSTEM
PROCEDURES

Article VII: The Student Honor Council and the Oversight Committee

A. The Honor Council
   The Honor Council shall consist of at least 18 student members and at the discretion of the Oversight Committee it may increased to a maximum of 25 student members. The Council shall include a minimum of three representatives from each of the full-time third-year, fourth-year, and fifth-year students. Full-time students in the Master of Business Taxation and Master of Accounting Program may be included within the fifth-year student quota.

B. The Oversight Committee
   The Oversight Committee shall be appointed by the Dean of the Leventhal School of Accounting, and shall consist of the Chair of the Academic Standards Committee of the Leventhal School of Accounting, an additional faculty member, and a student representative. Such student may not be a member of the Honor Council nor the Student Liaison Board.

C. Appointment of Honor Council, Administrative Coordinator, and Advisor to the Council
   1. All full-time students in good academic standing who are pursuing degrees offered by the Leventhal School of Accounting, including Accounting Scholars, are eligible for membership on the Honor Council. Each year, students may apply for appointment or reappointment to the Council by submitting a written application to the Oversight Committee.
2. The Oversight Committee shall interview applicants and shall appoint up to 25 members from those who have applied to serve on the Honor Council.

3. The Dean of the Leventhal School of Accounting shall appoint an University employee as Administrative Coordinator to the Council. The Administrative Coordinator shall keep orderly records of all Honor Council and Hearing Panel proceedings, maintain records and make reports to the Office of Student Conduct as required by SCAMPUS, and perform the other duties specified in this document. Additionally, within 10 business days following the receipt of a complaint to the Student Honor Council the Administrative Coordinator shall inform the Office For Student Conduct.

4. The Dean of the Leventhal School of Accounting shall also appoint an Advisor to the Council. The Advisor, who shall be a faculty member, shall provide advice and counsel to the members of the Honor Council, and shall perform the other duties specified in this document.

D. Officers of the Honor Council

1. The Honor Council shall elect from its members a President, a Vice President, a Director of Finance, and a Director of Correspondence. Officers shall serve for a term of one semester and may not serve in any office for more than two semesters.

2. The President of the Council must have served a minimum of one semester as an active member of the Council. The President shall preside over meetings of the Council and may serve as a voting member of Hearing Panels. The Vice President shall act in the absence of the President.

E. Meetings

1. Meetings of the Honor Council shall be called by its President when necessary or, if the President is unavailable, by the Vice President.

2. A majority of the members serving shall constitute a quorum of the Council for the purpose of transacting its affairs.

F. Vacancies and Removal of Members

1. The Oversight Committee shall fill vacancies on the Council. In so doing, the Committee shall first consider the current year’s applicants not previously appointed. It may then seek additional applicants from among the student body as necessary.

2. Members of the Council may be removed by the Oversight Committee on its own motion, or upon recommendation of the Council President, for failure to attend meetings, hearings, or for other good cause.
ARTICLE VIII: PROCEEDINGS

A. General

The Honor Council is not a court of law. The Council’s purpose is to investigate complaints, determine the facts, and, if a violation of the Student Honor Code is determined, to assess the penalty prescribed by the Code. Individuals charged with a violation of this code may be entitled to an advisor as more particularly described in paragraph F(1) of this Article.

B. Complaint

Upon observing or discovering an alleged violation of the Student Honor Code, a student, faculty member, or other member of the Leventhal School of Accounting community must within 10 business days (1) submit a written and signed complaint to the Administrative Coordinator stating the name(s) of the student(s) charged, the facts giving rise to the alleged violation, and the names of any witnesses; (2) identify any documents relevant to the alleged violation; and (3) provide such other information as may be useful in determining the accuracy of the allegations made.

C. The Preliminary Review

1. Within three business days of receipt of the complaint and all of the supporting material, the Administrative Coordinator shall provide the student(s) charged with a copy of the complaint, a copy of all the supporting material, the name of the individual or individuals making the complaint, and the name(s) of any witnesses to the incident. The Administrative Coordinator shall poll the Office for Student Conduct to determine whether or not the student(s) has a prior history of academic dishonesty violations. Such information shall be included in the materials provided to the Preliminary Review Panel and the formal Hearing Panel.

2. All of the documentation may be handed to the student(s) personally, or may be sent by means of first class mail, postage prepaid, to his or her last known address.

3. The student(s) alleged to have committed the violation, may, within three business days following receipt of the complaint, submit to the Administrative Coordinator a written response to the complaint detailing his or her position in the matter and either admitting or denying the complaint. Submission of such a statement is optional on the part of the student(s) alleged to have violated the Honor Code. Failure of the student(s) alleged to have violated the Honor Code to submit such a statement shall not be construed as an admission that the allegation is either true or false.

4. Within three business days from the filing of the complaint, the Administrative Coordinator of the Honor Council shall designate two members to review the documentation submitted by the complainant and the student(s) alleged to have committed the Honor Code violation and any other documentary evidence related to the alleged violation to ascertain whether there is adequate reason to believe that the student(s) committed the act or acts complained of and that such act or acts, if proven, would
constitute a violation of the Honor Code. The panel members may request additional information from all the parties involved, including the professor. If it is determined as a result of this review that there is not adequate reason to proceed, the complaint shall be dismissed and no further action taken against the student(s) with reference to the conduct or action alleged.

D. The Hearing Panel
1. If, after the preliminary review, the allegation is determined to have merit, the Administrative Coordinator shall select a Hearing Panel of five members and three alternates from among the members of the Honor Council. Hearing Panels shall be filled on a rotating and impartial basis. The Administrative Coordinator shall also notify the charged student(s) that a decision has been made to proceed with a formal hearing. The charged student(s) shall thereupon be provided with a copy of the names of the Hearing Panel members and alternates.

2. Immediately following their selection, the Administrative Coordinator shall supply the members of the Hearing Panel with the name(s) of the student(s) charged, the name(s) of the complainant(s), the nature of the charge, the course or other academic activity to which the charge relates, a copy of the complaint, and a list of prospective witnesses. Upon receipt of this notice, members of the Panel shall immediately notify the Administrative Coordinator if they must disqualify themselves. If disqualified, a member will be replaced by an alternate. Hearing Panel members shall disqualify themselves if they are aware of any personal bias or conflict of interest that may improperly affect their judgment, if they were a witness to the alleged violation, or if they are enrolled in the course section to which the complaint relates. If a Hearing Panel member does not offer a voluntary disqualification, a majority of the Hearing Panel, excluding the challenged member, may remove that member for cause.

3. Each Hearing Panel shall select a Chair to preside over its deliberations.
4. Within three business days following receipt of the list of the Hearing Panel members, the student(s) charged may challenge any member of the panel for cause by submitting to the Administrative Coordinator a written statement specifying why a panel member should not serve on the panel. In the event of any such challenge, the challenged member shall be automatically removed and replaced with another panel member.

E. Cooperation of the Faculty and Administration
If the violation involves academic integrity, the faculty and/or administrative members responsible for the course or other academic activity to which the charge relates shall file a written statement or any document, list of witnesses, or other information relevant to the alleged offense with the Administrative Coordinator within five business days from the date of receipt of a request by the Administrative Coordinator for such information.
F. The Formal Hearing

1. Within ten business days of the conclusion of the Preliminary Review, the Hearing Panel shall hold a Formal Hearing or dismiss the case. Four members of the Panel must be present to constitute a quorum. Only the Panel, the complainant, the student(s) charged, an advisor to the student(s) charged (who must be a full-time student at the University of Southern California), the Administrative Coordinator, the Advisor to the Council, and any witnesses may be present at the hearing. The Hearing shall be conducted in private and is closed to all other parties unless an open hearing is requested by the student(s) charged. The number of persons attending the Hearing may be limited by the Chair of the Panel conducting the Review. Witnesses may be present only to present their testimony and may not be present for the testimony of others. The Student Advisor for the accused student(s) shall not be called as a witness for either party during the hearing. No person involved in the Hearing shall, during the course thereof, discuss the case with anyone outside of the Hearing.

2. The Chair of the Hearing Panel shall commence the proceedings by reading the complaint, any written statement submitted by the student(s) accused, and reading any statement received from any faculty member or administrator concerning the matter.

3. It is not the function of the Hearing Panel to act as prosecutor of the case against the student(s) charged, but to examine all evidence in order to make a determination in the matter. Accordingly, the Panel shall call witnesses and shall call for documents and other evidence as appropriate. The student(s) charged shall have the right to be assisted by a Student Advisor, to present a defense to the charge, to question any witness, to present any document, to present witnesses, and to testify. If the student(s) charged does not testify, no inference shall be drawn from that refusal.

4. A student who is called as a witness is expected to appear and testify before the Hearing Panel unless the witness claims that such testimony, if truthful, would tend to incriminate that witness in a violation of this Code or of other University policies or procedures.

5. Normally, the accuser presents evidence first, the charged student(s) then presents evidence and responds to the evidence presented by the accuser, and then the accuser may rebut. This procedure will be followed unless the Panel agrees to a different format.

6. Only evidence and testimony presented during the Hearing or officially admitted into the record following the hearing with notice to all parties may be used as the basis for the Panel’s decision.

7. Formal rules of evidence and discovery shall not be applicable to hearing panels described in this Code.

8. Affidavits submitted in lieu of a witness’ presence at a hearing shall be admitted into evidence only if signed by the author of the affidavit. Authorship of the document may be subject to verification at the Panel’s discretion.

9. All witnesses may be questioned by the members of the Panel as well as by the principals involved.
10. Witnesses shall be asked to affirm that their testimony is truthful and may be subject to charges of dishonesty pursuant to this code.
11. The burden of proof shall at all times rest upon the party bringing the charge.
12. Both parties shall have the right to make a closing statement.
13. An audio tape recording will be made of the review hearing for the purposes of review by the appellate body if an appeal is filed. This tape will be erased after the appeal deadline has expired. Until erased, the tape shall at all times remain the property of the University.

G. Deciding the Case
1. When all of the evidence has been presented and the Hearing Panel is satisfied that all pertinent evidence has been received and that the student(s) charged has been given an adequate opportunity to make arguments or other comments regarding that evidence, the Hearing Panel shall meet in closed session to decide whether or not the student(s) charged was responsible for a violation of the Honor Code.
2. The Hearing Panel shall find a student in violation only on the charge(s) as stated and on no other charge and only on the basis of clear and convincing evidence on the record. A minimum of four votes shall be required to find a student in violation of the Honor Code.
3. Any student(s) who has been found to have violated the Honor Code shall, if no appeal is entered, be prohibited from taking any future courses, or, if applicable, denied a degree, offered by the Leventhal School of Accounting except as noted in Articles II and XI.
4. The Hearing Panel will not render a decision within 2 business days after the Formal Hearing. Notice thereof shall be sent within five business days of the conclusion of the Formal Hearing by the Administrative Coordinator of the Honor Council to the student(s) charged. If the student(s) charged is found to have violated the Honor Code, the notice to the student(s) charged shall include a written opinion outlining the reason’s for the Panel’s decision and a summary of the evidence upon which the finding was based. Included with the opinion must also be a supplemental statement outlining the proper course of appeal for the particular case. A copy of the opinion and the supplemental statement shall be forwarded to all parties, as well as the Office for Student Conduct, by the Administrative Coordinator.
5. Each Panel member, the complainant, the advisor to the student(s) charged, and all witnesses shall treat any knowledge and information obtained through their participation in the proceedings, the name(s) of the student(s) charged, and the nature of the charge as confidential.
6. Regardless of the outcome of the case, no mention or notation of the case will be made by the Leventhal School of Accounting on the official University transcript of the student(s).
7. The Hearing Panel will abide by the Academic Dishonesty Sanction Guidelines found in Appendix A of SCAMPUS and will make recommendation of additional disciplinary action to the Dean of the Leventhal School of Accounting in accordance with that document.
8. If a student is found to have violated the code in such a way that the guidelines (found in Appendix of SCAMPUS) recommend expulsion, the Hearing Panel will make such a recommendation to the Dean.

H. Administrative Review
If the Hearing Panel finds a student in violation of the Honor Code, the decision shall be forwarded to the Dean of the Leventhal School of Accounting for administrative review. The case may be submitted to the Oversight Committee for immediate review if the Dean of the Leventhal School of Accounting feels that such action is warranted by the Hearing Panel’s decision.

ARTICLE IX: APPEALS

A. Appeal Procedure
Appeals by a student found to be in violation of the Student Honor Code and assessed the major penalty of removal from the Leventhal School of Accounting shall be made to the Oversight Committee. Such an appeal may be taken only from a Hearing Panel decision finding the student(s) charged in violation of the Student Honor Code. The only grounds for appeal shall be that the procedures leading to a determination of guilt violated this Code, that the Hearing Panel was prejudiced against the student(s), that the evidence presented was insufficient or not clear and convincing, or that the allegation, even if true, does not constitute a violation of the Honor Code. A student who is found in violation of the Honor Code and wishes to appeal must submit to the Oversight Committee, within three business days of receipt of notification, a written statement listing the specific grounds for the appeal. The Oversight Committee may extend the time for filing an appeal.

B. Appeal Decision
The Oversight Committee shall have three business days from the receipt of an appeal to decide by majority vote whether it is timely and based upon proper grounds. A negative determination on either question will result in dismissal of the appeal. If an appeal is to be heard, the Oversight Committee shall review the record and may in its discretion, affirm the decision or return the case to the Hearing Panel for appropriate action. All decisions of the Oversight Committee shall be reached by majority vote and all such decisions shall be final.
ARTICLE X: PUBLICATION OF PROCEEDINGS

AT THE END of each semester, the Administrative Coordinator shall prepare and post on a bulletin board designated for that purpose a report summarizing the findings in all of those cases on which action was completed during the semester, without revealing the name(s) of the student(s), faculty member, or administrator involved.

ARTICLE XI: APPLICATION FOR REINSTATEMENT

A STUDENT who has been found to have violated the Honor Code may apply for reinstatement to the Leventhal School of Accounting after one year from the date of the Hearing Panel’s decision. Such request for reinstatement shall be made in writing to the Dean of the Leventhal School of Accounting, and signed by the student. The request shall include all of the substantive reasons why the student feels that he or she should be reinstated.

A hearing shall be held before the Honor Council sitting as a Committee of the Whole and attended by the student, the Administrative Coordinator to the Honor Council, and the Advisor to the Honor Council. A majority of the Honor Council shall constitute a quorum.

At the hearing, the student shall explain to the Honor Council why he or she believes that reinstatement is in the best interests of the student, the Leventhal School of Accounting, the student body of the Leventhal School of Accounting, and the Accounting Profession. At the conclusion of the hearing, the Honor Council shall, within five business days, forward a written report to the Dean of the Leventhal School of Accounting, containing its recommendation as to whether or not the student should be reinstated. Final determination shall be made by the Dean of the Leventhal School of Accounting, whose decision in the matter shall be final.

ARTICLE XII: AMENDMENTS

THE HONOR CODE may be amended by formal action of the Honor Council if approved by the Oversight Committee and ratified by the Leventhal School of Accounting student body.

ARTICLE XIII: EFFECTIVE DATE

THIS HONOR CODE shall apply only to those alleged violations occurring after August 30, 1993
The Leventhal School of Accounting administration, faculty, and students wish to distinguish one faculty member as the Father of the Leventhal School of Accounting Student Honor Code:

Professor William R. Smith

Additionally, the Leventhal School of Accounting community would like to thank one administrator for faithfully championing the cause of a student-run honor system:

Dean Michael A. Diamond

The Student Honor Code exists today because of the time and energy volunteered by Professor Smith, Dean Diamond, and the individuals listed below.

Student Honor Code Task Force, 1991
Special recognition for dedication and leadership:
Sondra Fulmer, Chair, Student Liaison Board Honor Code Committee
Stacy Hullett, Task Force Co-Chair
Andrea Jacobsen, Task Force Co-Chair
Steve Semon, Beta Alpha Psi

Task Force
Linda Cao, Women in Accounting
Sara Carter, Accounting Society
David Eikel, Student Liaison Board
Karen D. Fullenwider, Women in Accounting
Sandra Hahn, Women in Accounting
Crista Hempy, Student Liaison Board
Patricia Hutchins, Accounting Society
Carol Kikuma, Women in Accounting
Jonathan Levy, Accounting Society
Lisa Liu, Women in Accounting
Jon Nakagawa, Beta Alpha Psi
Scott Nelson, Student Liaison Board
Jeanine Olson, Student Liaison Board
Christopher Piazza, Beta Alpha Psi
Brent Reid, Accounting Society
Jill Robbins, Accounting Society
Tom A. Robinson, Beta Alpha Psi
Kashu Vyas, Beta Alpha Psi
Mike Wachel, Student Liaison Board
Richard Welch, Beta Alpha Psi
Aamir Zia, Student Liaison Board
First Honor Council, 1992
Special recognition for dedication and leadership: Winston Chang

Council Members:

Cynthia Bond   David Honma   Deirdre McKinney   Alex Sassani
Liliana Capatori Ken Huang   Jeanine Olson   Dean Shigenaga
Gina Galasso   Asma Latif   Michael Quartieri   Jonathan Suh
Sharon Helfand Geoffrey Lenning Juan Sanchez   Neil Travanti

Faculty Advisors:
Professor Jim Gosline   Professor Shirley Maxey

The following individuals exhibited exceptional service while members of the Student Honor Council between 1996 - 1997. These students are responsible for successfully creating and implementing changes to the Honor Code system to better reflect the needs of the LSOA accounting students.

Inez Chan
Barton Doll
Jon Hovsepian
Deborah Hunter
Stephanie Hung
Bill Larkin
Ryan Miller
 Kimberley Stewart
Arnold Taylor

Additionally, we would like to recognize the following individuals for their support and guidance:

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Professor Elaine Price
Professor Solomon Darwin, Faculty Advisor
Milli Penner
Julie A. Woodcock
Kelly D. Beardsley, Administrative Coordinator
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Stephanie Cory  
Paul Josenhans  
Matt Phair

Additionally, we would like to recognize the following individuals for their support and guidance:

Dr. Michael L. Jackson, Vice President, Student Affairs  
Dr. Kenneth A. Merchant, Dean, Leventhal School of Accounting  
Joe Keller, Faculty Advisor/Board of Directors  
Phil Holthouse, Board of Directors  
Joe Knott, Board of Directors  
John Reith, Board of Directors  
Milli Penner, Director of Student Services  
Amy Tran, Administrative Coordinator  
Naoya Matsuda, Council Member  
John Chen, Council Member